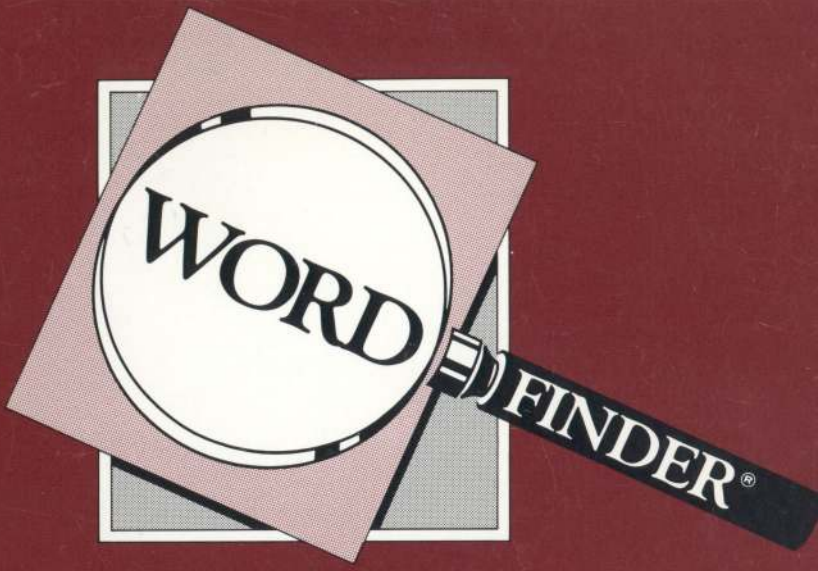

Electronic Thesaurus

for the
Apple® Macintosh™

Over 220,000 Synonyms

*"Word Finder has changed my life!
I never used to use a thesaurus."*

William F. Buckley, Jr.

Microlytics, Inc.
One Tobey Village Office Park
Pittsford, NY 14534

WORD FINDER®

FOR THE MACINTOSH™

Microlytics,™ Inc.

One Tobey Village Office Park
Pittsford, NY 14534
(716) 248-9620

A Note About this Special Edition...

This version of Word Finder for the Macintosh is compatible only with Microsoft Word. The retail version of Word Finder, which allows it to work as a desk accessory with other Macintosh programs, including Pagemaker, More, Ready Set Go, and others, can be obtained for the special price of just $24.95 plus shipping — a $59.95 value— by calling Microlytics at 800-828-6293 (in NYS 716-248-9150).

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Word Finder is an electronic thesaurus originally developed for the IBM PC. We are very pleased to bring you this new edition for the Macintosh. The Word Finder thesaurus comes with 220,000 synonyms.

Word Finder works as a desk accessory. With Word Finder you can find the right word for your thought without taking your hands off the keyboard or your eyes off the screen. Just highlight a word and pop up a window with a list of alternate words with similar meaning. Put the cursor on the word you want and double click. the new word instantly replaces the old word in the document, even retaining the exact punctuation, capitalization, font, size and style. Of course, you can choose to leave the original word in your document, allowing you to use Word Finder for a quick check of spelling and meaning.

Would you like to do a little language exploration? Here's how. Use Word Finders' Infinite Word Exploration feature to look up synonyms for any word that is displayed in the synonym window. By repeating this process you can explore the richness of the English language right at your keyboard.

INTRODUCTION

Word Finder adds variety and spice to your writing, while at the same time increasing your productivity and enjoyment.

Some Notes on the Development of Word Finder...

It has been said that there is no such thing as a true synonym in the English language. No two words mean exactly the same thing. Words have their own nuance and tone, even when expressing the same concept. And many words have more than one meaning, so one may be far more appropriate than another, depending on the particular document and context in which the word appears.

"Clear," for example, can mean everything from bare to definite and understood, to sunny, to translucent. And that's before one considers its use as a verb, where it empties, exonerates, clarifies, surmounts, and repays.

Thus, the creation of a thesaurus tends to be much more of an art than a science. The presentation of alternative words should be more than just a presentation of very close, almost clinically exact substitutes. The writer may be searching for just a cat's hair variance of meaning, just enough to tone something up or down a trifle, or he or she may be searching for a word on the far reaches of the word in mind, way out on the tip of the tongue, waiting to be found. The impact of the English language on the landscape of the human mind is broad and varied, so

we have provided as broad an array of choices as possible.

So, when you need to be as precise as can be, a click on the mouse will get you quick, close alternatives; and if you are searching for a creative idea, the words presented on the screen can also help launch you into a new perspective.

When we designed Word Finder, we tried to keep in mind the breadth of purpose it will be called on to provide. We try to offer as many of the meanings a word might convey while staying contemporary. We do not wish to be burdened with archaic meanings of times gone by. The Oxford Dictionary better serves that historical purpose. However, we wanted to cover as much of the variety and nuance of the language as possible to give you maximum power of expression. If a word is commonly used in the vocabulary of today's businessperson, we tried to include it.

We consulted a wide variety of people, and sought feedback from our thousands of current Word Finder users. Many people sent us suggestions for words to add. We hope that you share our belief that this is the finest, richest, and most entertaining electronic thesaurus available from any source. We welcome your letters suggesting future additions and features. Just as the English language grows and improves over time, so, we hope, shall Word Finder continue to evolve.

INTRODUCTION

We hope you enjoy Word Finder and will tell your friends about us. The staff at Microlytics, Inc. will continue to strive to provide the finest writer's tools available. We have a number of exciting new products planned for release in the near future. Thank you for your investment in Word Finder.

Word Finder is designed to work on any Macintosh with 512K or more of RAM memory, including the Macintosh 512, 512E, Plus, SE and II.

Word Finder is not copy protected and is fully compatible with floppy, RAM or hard disks.

This manual assumes that you are familiar with standard Macintosh procedures such as basic use of the mouse, dragging, clicking, double-clicking, pull down menus, copying files and copying disks. If any of these procedures are new to you, please refer to your Macintosh user's manual.

WHAT'S INCLUDED

Word Finder comes on the Word Utilities 2 diskette and includes the following files:

WordFinder DA is the Word Finder control program. Once it is installed, it will appear under the Apple menu.

Large Thesaurus contains the full 220,000 synonym thesaurus.

Word Finder is comprised of two parts: a desk accessory and a thesaurus file. Both parts must be present to use Word Finder.

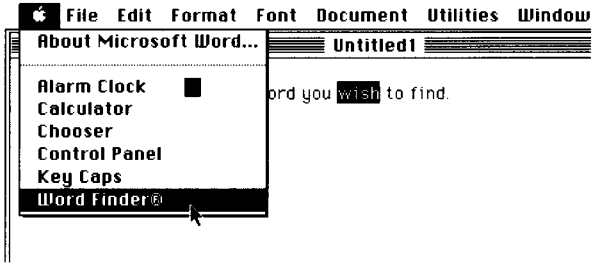
1. Make a backup copy of the Word Utilities 2 disk. Use the copy and store the original safely.

2. Using the Font/DA Mover, install the Word Finder DA into the System file on your startup disk. If you are not familiar with this procedure please refer to the section titled Installing the Word Finder DA.

3. Copy the Thesaurus file to your startup disk. Word Finder will automatically find the Thesaurus file if you place it in the System Folder, the folder that Word is in, or just on the disk (in no folder). If you place it in some other location, or if you rename it, Word Finder will open a window asking for the location of the Thesaurus.

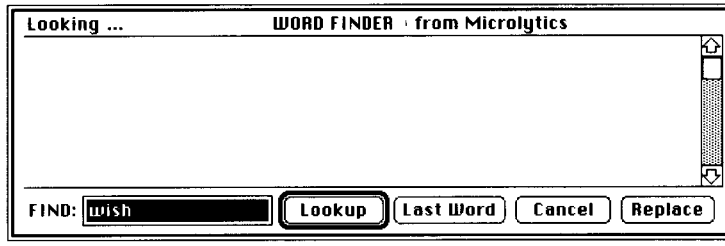
Open a document with Word. Select the word you wish to find synonyms for. This is accomplished by either double-clicking on the word or dragging across it.

Now open the Word Finder desk accessory by pulling down the Apple menu (the one in the top-left position of the screen), and releasing the mouse button over the Word Finder title.

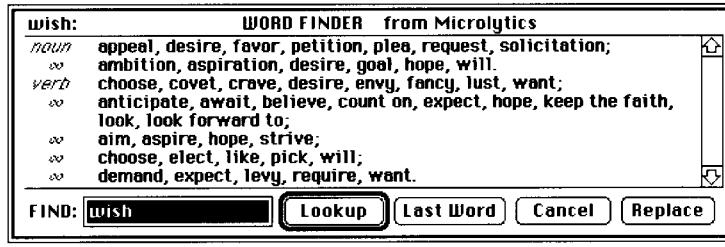


Word Finder will then look for its Thesaurus file (see the section - Organizing Your Disks for a complete description of the process). If you have followed the installation procedure above, Word Finder will find the file automatically and return synonyms for the current selection.

Word Finder will add a choice (**WF**) to the menu bar, and open its window. If you have made a selection, it will appear in the text-entry box at the lower left of the Word Finder window. Word Finder will start looking for the word in the Thesaurus.

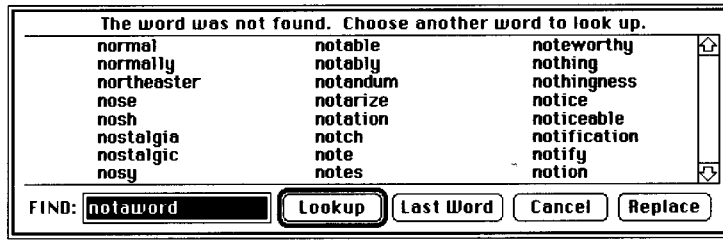


After a few seconds, the synonyms for the word you have selected will appear.



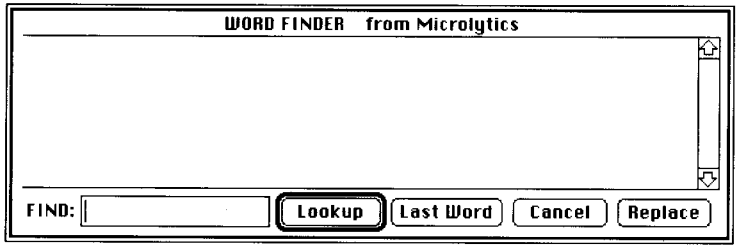
The ∞ symbol indicates a new chain of synonyms, grouped by meaning. If the scroll bar selector is present, more synonyms can be viewed by clicking or dragging the scroll bar.

If no synonyms were found, then twenty four words alphabetically closest to your selection are displayed.



You can choose a word from this list with a single click, then choose "**Lookup**" to see synonyms for your new selection.

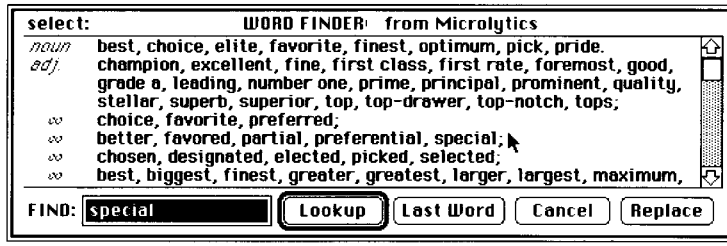
If you made no text selection before opening Word Finder, it will wait for you to type in a word to find.



Warning: If you have selected too much text, such as a large paragraph or an entire document, Word Finder will beep once and then wait for you to key in a word to find. Choosing "**Replace**" in this case may cause the entire selection to be replaced with only a single word.

Lookup

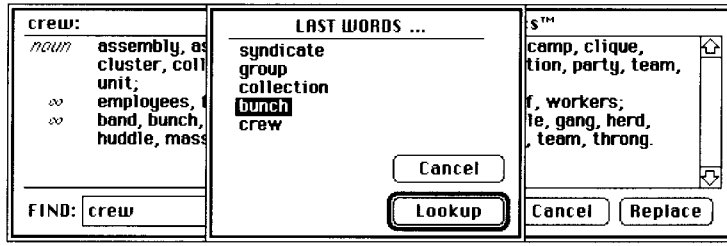
While Word Finder's window is open, you may single-click on any word and the word will be copied into the text- entry box. You may then look up the word, either by choosing "**Lookup**" or by typing the "Return" or the "Enter" key. You may also double-click on the word in the text window to automatically replace the word in your document (see **Replace**, below). When single-clicking, words are picked if the mouse points to any letter of the word, or to the punctuation or blanks after the word.



Whether a word has been found or not, you may type in a different word to look up. Type the word, then choose "**Lookup**", or press "Return" or "Enter".

Last Word

After you have looked up more than one word, a "**Last Word**" button appears in the bottom center of the Word Finder window. Choosing "**Last Word**" pops up a window showing the last few words that have been looked up. The current word is at the bottom; the oldest words at the top. There are up to 10 words to choose from; no more than 10 are remembered by Word Finder. The previous word is highlighted automatically. Double-clicking a word or single-clicking a word and choosing "**Lookup**" will close the "**Last Word**" window and look up the selected word.



Double-clicking the "**Last Word**" button looks up the previous last word.

Cancel

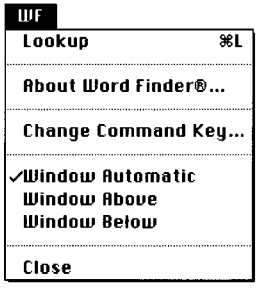
If you do not find a good replacement word, choose the "**Cancel**" button. Word Finder will close its window, and its menu will remain on the menu bar.

Replace

If you do find a good replacement word, select it with a single click and choose the "**Replace**" button at the lower right of the window, Word Finder will replace the word in your document with the word you have chosen. Double-clicking on one of the synonyms in the window will also execute the "**Replace**" function.

Note: Word has an Undo command on the top line of the Edit menu. You may use this command to Undo a Word Finder replacement.

The Word Finder (WF) Menu



Lookup

This command does the same thing as opening Word Finder. If a selection has been made in your document, it is looked up.

Otherwise, Word Finder opens its window and waits for you to enter a word to look up.

Once Word Finder has been run from the Apple menu, it remains available in three ways:

- from the Apple menu
- from its own **WF** menu
- by using the command-key equivalent for the "**Lookup**" command.

The "**Lookup**" command-key is visible in the Word Finder menu, to the right of the "**Lookup**" selection. The default command key is ⌘**1**.

About Word Finder

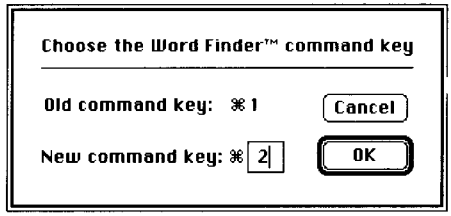
This menu selection displays information about the Word Finder product.

Change Command Key

This selection is used to change the key which invokes the "**Lookup**" function.

If you would prefer a different choice for Word Finder's command key, look over all of the menus and pick a number or letter which is not in use by Word for one of its own functions. Then pull down the Word Finder menu, and choose "**Change Command Key**". This will open a small dialog window, in which you are shown the old command key, as well as an entry box in which you may enter a new command key. It is not necessary to hold down the command key on your keyboard at

this time, but it will be necessary to do so later to execute the Word Finder "**Lookup**" function.



When you have chosen the new command key, choose "**OK**" to save your change. If you pull down the **WF** menu, you should see your new command key next to the "**Lookup**" function on the first line of the menu.

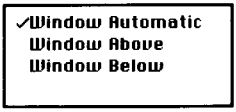
When you are choosing a new command key, remember that the keys C, X, V, and Z are reserved for use on the Edit menu, and that upper and lower case are equivalent on menus (the Macintosh ignores the "Shift" key when invoking a menu equivalent with the command key).

Window Automatic
Window Above
Window Below

This group of choices is used to select the method Word Finder uses to place its window on the screen. Normally, most users have "**Window Automatic**" in effect. Word Finder will attempt to place its window on either the upper or lower half of the standard Macintosh screen such that the text you have selected will still be visible.

In some circumstances, you may find that Word Finder does not place the window where you want it. If this happens, you may wish to select the "**Window Above**" or "**Window Below**" options, so that Word Finder always places the window above or below the center of the standard Macintosh screen.

With the menu pulled down, the current setting for the window placement will be indicated by a check mark.



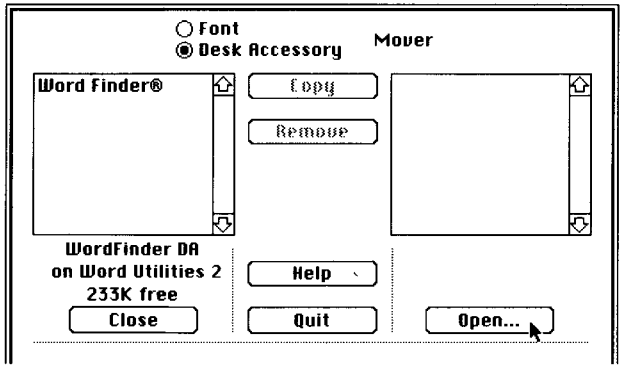
Close

This command closes the Word Finder desk accessory. It is not necessary to use this selection, but in some cases you may want to do so. If you find that Word is running out of memory, for example, and if you have Word Finder open, closing Word Finder will make additional memory available. If you are having trouble printing a document, use this selection to close the Word Finder desk accessory until you are finished printing.

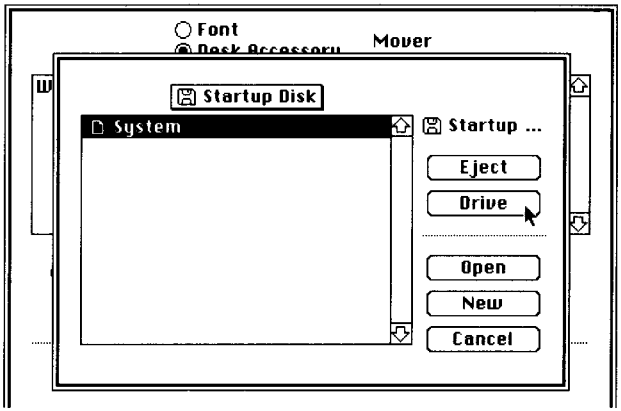
INSTALLING THE WORD FINDER DA

As a desk accessory, Word Finder must be installed into your System file. This is done through the use of the Font/DA Mover program (included with Macintosh System software). The procedure is described below. Use of the Font/DA Mover is described more fully in your Macintosh owner's manual.

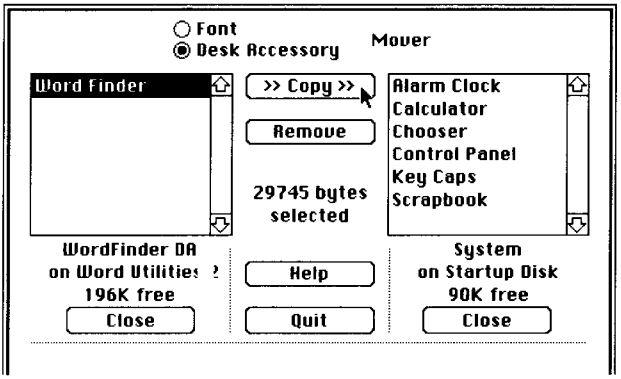
1. Make a back-up copy of your Word Utilities 2 disk. Use the copy and store the original disk in a safe place.
2. Turn on the Macintosh with the startup disk that will be receiving the Word Finder DA in the internal drive.
3. Insert the Word Utilities 2 disk into the external drive.
4. Double-Click on the Word Finder disk icon to open it on the Desktop.
5. Double-Click on the Word Finder DA icon. This will start the Font/DA Mover program and display the following window.



6. Choose "**Open**" at the lower righthand corner of the window. A new window will open offering a choice of files. Click the "**Drive**" button until the title of your startup disk appears at the top of the window.



7. If the System Folder is listed in the window, Double-Click on it to open it and display the System file. When the System file is shown Double-Click to open it.

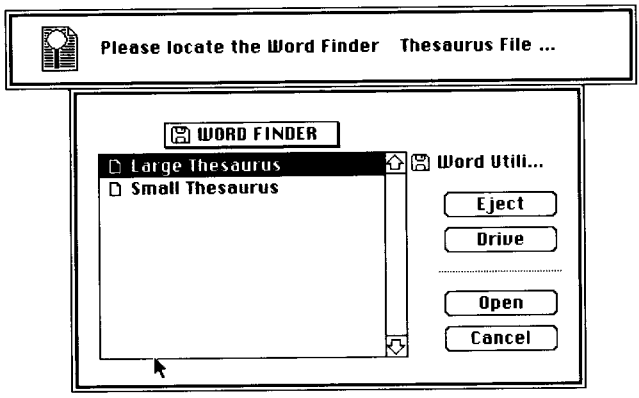


8. The box on the right should now list the Desk Accessories that are currently installed in the System file on your startup disk.
9. Select the Word Finder DA from the left hand window and choose "**Copy**". In a few seconds the Word Finder DA should be listed in the box on the right.
10. Choose "**Quit**". When the system returns to the desktop pull down the Apple Menu, Word Finder should now be listed.

You will need about 40K to install the desk accessory, and 325K for the Thesaurus. Sometimes there will not be enough space available on your startup disk. This is often true of floppy disk systems. If you do not have enough room, consider one or more of the following options:

- Make a new system disk, containing the minimum number of system files you need.
- Eliminate one or more fonts or desk accessories that you may not be using.
- Delete printer resources for printers not currently in use.
- If you have sufficient RAM memory, you can place the thesaurus in a RAM disk.

Word Finder will first look for the Thesaurus in the "current folder", then in the System Folder and finally in the "desktop" of the current disk. It will then repeat this process on all disks present in the system. If the Thesaurus has been placed in some other folder, or has been renamed, Word Finder will open a window requesting the location of the Thesaurus file.



When you have "told" Word Finder where the Thesaurus File is located, it will continue with the synonym search. This will only be required the first time Word Finder is opened from the Apple menu each work session.

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Pittsford, NY 14534
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